



2023 International Student Fee Schedule

CRICOS Registration No. 00145E

About this Fee Schedule

This Fee Schedule sets out the fees, charges and levies that will be charged to the accounts for each student enrolled at Huntingtower, and the terms on which these must be paid by that student's parents. It is to be read in conjunction with the School's [Business Terms and Conditions](#).

As part of the Terms of Enrolment, parents choosing to send their child (children) to Huntingtower understand and accept the financial commitment to pay those fees, charges and levies charged to their child's (children's) account(s). Parents are required to meet this commitment in full, including by way of regular payments in accordance with this Fee Schedule and the Account Statements that are issued from time to time by the school.

Please note this Fee Schedule and its terms are reviewed and updated by Huntingtower annually, at its discretion.

Enrolment Fee

At the time of enrolment all International students are required to pay the following charges:

Enrolment Fee	\$2,000
Administration fee	\$1,500

Tuition Fees and Levies

	Tuition	Levies*	Annual Fee
Year 7	\$34,200	\$3,300	\$37,500
Year 8	\$34,200	\$3,300	\$37,500
Year 9	\$37,000	\$4,300	\$41,300
Year 10	\$37,000	\$3,420	\$40,420
Year 11	\$38,000	\$4,420	\$42,420
Year 12	\$38,000	\$3,355	\$41,355

**Levies cover annual camps, excursions, sports buses and the sport program, subject resources, ICT resources and specialist programs at various year levels.*



Additional charges

Additional charges apply for school booklists, uniforms, VCE Assessment Program Fees and various optional extra and co-curricular activities including private music lessons, swimming lessons, subject specific excursions, additional subject tutoring (may be required for English) and any interstate or overseas optional trips. These additional charges are invoiced separately. Participation in an optional activity or trip will not be accepted or maintained for any student if the student's account is in arrears.

Please note it is a requirement that all students have a school supported laptop. Students will need to order a laptop on arrival. The cost of this will be added to the students account and will cost approximately \$1,800 - \$2,100.

Enrolment and Administration fees

Once a formal offer of a place in the School is made and the student's Visa has been approved, a one-off non-refundable Enrolment fee of \$2,000 and Administration fee of \$1,500 is immediately payable to accept a place.

Payment Terms

All tuition fees, charges and levies for international students are charged a semester in advance in January and July each year and are payable by **the first Friday of the school term.**

Semester	Due Date
Semester 1 2023	3rd February 2023
Semester 2 2023	21st July 2023

Payments will be offset against the oldest balance first and then applied in order starting with the student enrolled in the highest year level. Accounts for any additional fees may be rendered from time to time during the course of the year. These additional fees will also be payable by the due date as indicated on the statement.

The school's fees, charges and levies are all encompassing. Deductions, refunds and waivers will not apply where a student is absent from school, or unwilling or unable to participate, unless the Principal has given prior written agreement to such an arrangement.

Payment Methods

Payment can be made by credit card through the School Parent portal or by phone (Mastercard, Visa or Amex), BPay, or by Bank Transfer as advised on Account Statements. Please note the school will not accept cash payments on school premises however cash can be banked directly into the Schools Bank Account. The school reserves the right to introduce payment surcharges at any time.

Overdue accounts

The School may in its sole and absolute discretion charge an administration fee on any amount of School Fees that remain unpaid for 28 days after they fall due for payment.

Overdue accounts will result in a review of the student's continuing enrolment. The School may, in its absolute discretion, elect to not allow a student to start a new term, or to otherwise terminate a student's enrolment, where that student's account remains in arrears beyond the term where the account falls due.

A student may not be permitted to attend co-curricular or sporting excursions, tours or camps until all amounts owing to the School (including the cost of the excursion, tour or camp where applicable) have been paid in full by the due date.

All general fee and payment enquiries should be directed to the Finance Manager fees@huntingtower.vic.edu.au.



Refund Policy

The School will refund all course monies paid where the student's application for enrolment is refused by the School or the student produces evidence that the application made by the student for a Student Visa has been rejected by the Australian Immigration Authorities.

No refund of pre-paid tuition fees will be made where a student's enrolment is cancelled for any of the following reasons:

- Failure to maintain satisfactory course progress
- Failure to maintain satisfactory attendance
- Failure to pay fees by the due date
- Breach of the Visa conditions

In the unlikely event that Huntingtower School is unable to continue to deliver a course in full, the School undertakes to refund any pre-paid fees that have not yet been allocated to the provision of Educational Services already utilised by the student.

Building Fund

Parents are encouraged to donate to the Huntingtower Building Fund, which helps provide and maintain school buildings. Any voluntary deductions are tax deductible and a Tax Receipt is provided at the end of the financial year for each student account the subject of a donation.

Withdrawal of Students

One term's notice must be given in writing, to the Head of Admissions admissions@huntingtower.vic.edu.au, of the intention to withdraw a student from the school or one term's fee in lieu will be payable immediately. Provided one full term's notice in writing is given to the Head of Admissions, all monies paid in advance will be refunded in full.

Where a decision to withdraw from enrolment is being made by the parent after the School has issued a Confirmation of Enrolment (CoE) but prior to commencement of formal studies, a penalty of one term's tuition fees will be charged in addition to forfeiture of the enrolment deposit, regardless of the advance notice provided in writing to the Head of Admissions.

Removal of a Student

The Principal is authorised at any point in time to refuse to permit a student to continue as a student at the School. If, at the discretion of the Principal, it is desirable and in the interest of the School that a student should be removed from the School, the Principal may notify the parents/guardians to that effect. The parents/guardians will be liable for all tuition fees and other additional fees and charges up to the day before the student's removal from the School.

Queries about this Fee Schedule

Any queries about this Fee Schedule, or the payment of a student's account, should be directed to the Director of Operations at tparkyn@huntingtower.vic.edu.au.