



## Huntingtower PAC Schedule of Fees 2024

### Theatre Hire

Item	Rate (p/h)	Inclusions	Notes
<b>Bump In</b>	\$200.00	<ul style="list-style-type: none"> <li>Stage &amp; auditorium access only.</li> <li>Venue Manager.</li> <li>TOD (Tech on Duty).</li> </ul>	<ul style="list-style-type: none"> <li>Minimum of 2-hour hire.</li> </ul>
<b>Rehearsal/ Tech Session</b>	\$360.00	<ul style="list-style-type: none"> <li>Full venue access.</li> <li>Venue Manager.</li> <li>TOD (Tech on Duty).</li> <li>Sound system.</li> <li>Lighting system.</li> <li>Partial heating &amp; cooling.</li> </ul>	<ul style="list-style-type: none"> <li>Minimum of 2-hour hire.</li> </ul>
<b>Performance</b>	\$660.00	<ul style="list-style-type: none"> <li>Full venue access.</li> <li>Venue Manager.</li> <li>TOD (Tech on Duty).</li> <li>2 x Ushers.</li> <li>Sound system.</li> <li>Lighting system.</li> <li>Full heating &amp; cooling.</li> <li>Stall seating.</li> </ul>	<ul style="list-style-type: none"> <li>Minimum of 4-hour hire.</li> <li>Rate applies 1.5 hours before performance start to close of venue.</li> </ul>
<b>Performance with Balcony</b>	\$100.00	<ul style="list-style-type: none"> <li>Balcony seating.</li> </ul>	<ul style="list-style-type: none"> <li>Minimum of 4-hour hire.</li> <li>Rate applies 1.5 hours before performance start to close of venue.</li> </ul>
<b>Bump Out</b>	\$200.00	<ul style="list-style-type: none"> <li>Stage &amp; auditorium access only.</li> <li>Venue Manager.</li> <li>TOD (Tech on Duty).</li> </ul>	<ul style="list-style-type: none"> <li>Exclusive to additional bump out days.</li> </ul>
<b>Venue Access</b>	\$200.00	<ul style="list-style-type: none"> <li>Foyer &amp; dressing room access only.</li> <li>Venue Manager.</li> <li>TOD (Tech on Duty).</li> <li>Partial heating &amp; cooling.</li> </ul>	<ul style="list-style-type: none"> <li>No access to stage &amp; theatre.</li> </ul>



## Personnel Charges

Item	Rate (p/h)	Inclusions	Notes
<b>Venue Manager</b>		Included in venue hire.	
<b>TOD (Tech on Duty)</b>		Included in venue hire.	
<b>Ushers</b>			
<b>Weekday</b>	\$45.00	<ul style="list-style-type: none"> <li>Ushers are calculated according to audience size.</li> <li>1 usher per 100 guests is required for more than 200 guests.</li> </ul>	
<b>Weekend</b>	\$60.00	<ul style="list-style-type: none"> <li>Ushers are required 1 hour before performance start time.</li> </ul>	
<b>Public Holiday</b>	\$80.00	<ul style="list-style-type: none"> <li>Ushers are required 30 minutes after event finish time.</li> <li>Minimum 3-hour call.</li> </ul>	
<b>Car Park Attendants</b>			
<b>Weekday</b>	\$45.00	<ul style="list-style-type: none"> <li>Attendants are calculated according to audience size.</li> <li>1 usher per 150 guests is required.</li> </ul>	
<b>Weekend</b>	\$60.00	<ul style="list-style-type: none"> <li>Attendants are required 1 hour before performance start time.</li> </ul>	
<b>Public Holiday</b>	\$80.00	<ul style="list-style-type: none"> <li>Attendants are required 30 minutes after event finish time.</li> <li>Minimum 3-hour call.</li> </ul>	
<b>Additional Technical Staff</b>	\$80.00	<ul style="list-style-type: none"> <li>Staff are required for rehearsal (if required).</li> <li>Staff are required 1 hour before performance start time.</li> <li>Staff are required 30 minutes after event finish time.</li> <li>Minimum 4-hour call.</li> </ul>	
<b>Security</b>			
<b>Weekday</b>	\$60.00	<ul style="list-style-type: none"> <li>Security is calculated according to audience size.</li> <li>1 security member per 250 guests is required.</li> </ul>	
<b>Weekend</b>	\$85.00	<ul style="list-style-type: none"> <li>Security is required 1 hour before performance start time.</li> </ul>	
<b>Public Holiday</b>	\$100.00	<ul style="list-style-type: none"> <li>Security is required until the last audience member leaves the venue.</li> <li>Minimum 4-hour call.</li> <li>ASIAL certified.</li> </ul>	

- The TOD (Tech on Duty) may operate either the sound or lighting console. Additional technical staff must be hired to operate the alternate console. The Venue Manager may not be used as a console operator.
- Additional technical staff may be supplied by the hirer; however, the staff must be deemed competent by the Theatre Manager.
- Ushers, Car Park Attendants and Security are not optional and cannot be outsourced by the hirer. This is for OH&S and emergency precautions.



## Additional Venues

Item	Rate (p/h)	Notes
<b>Drama Room</b>	\$65.00	<ul style="list-style-type: none"> <li>Required hire with 50 or more performers.</li> <li>Maximum capacity of 110 people.</li> <li>Closed circuit TV system with audio.</li> <li>Hire time begins at open of venue until close of venue.</li> </ul>
<b>Green Room/Change Room</b>	\$70.00	<ul style="list-style-type: none"> <li>Hire time begins at open of venue until close of venue.</li> </ul>

## Equipment Hire

Item	Rate (per unit/per day)	Notes
<b>Theatre Lighting System</b>	Included in venue hire.	<ul style="list-style-type: none"> <li>Access to all conventional fixtures.</li> <li>No moving lights included.</li> </ul>
<b>Theatre Audio System</b>	Included in venue hire.	<ul style="list-style-type: none"> <li>In house PA system.</li> <li>In house sound console.</li> </ul>
<b>Theatre AV System</b>	Included in venue hire.	
<b>Lectern with Microphone</b>	Included in venue hire.	
<b>Data Projector</b>	Included in venue hire.	
<b>Music Stands</b>	Included in venue hire.	
<b>Small Projector Screen</b>	\$150.00	<ul style="list-style-type: none"> <li>16' x 9' Widescreen Stumpfl.</li> <li>Crew time to fly screen.</li> </ul>
<b>Radio Microphones</b>	\$100.00	<ul style="list-style-type: none"> <li>12 Shure ULX-D channels.</li> <li>8 x handhelds (KSM 9 x 2, BETA 58 x 2, SM48 x 4)</li> <li>16 x headsets (4 x DPA, 12 x Jag)</li> <li>2 x lapels</li> <li>12 x belt packs</li> </ul>
<b>Choir Risers</b>	\$60.00	
<b>Drum/Band Risers</b>	\$100.00	<ul style="list-style-type: none"> <li>Standard configuration: 1.2m x 2.4m</li> </ul>
<b>Hazer</b>	\$100.00	
<b>Baby Grand Piano</b>	\$200.00	<ul style="list-style-type: none"> <li>On stage only.</li> </ul>
<b>Grand Piano</b>	\$300.00	<ul style="list-style-type: none"> <li>On stage only.</li> <li>Includes professional tune before event.</li> </ul>



## Ticketing

Ticket information must be provided to the Theatre Manager within 2 days of the event. The ticket booking fee will be charged via the nominated credit card.

Item	
Charge per Ticket Sold	3.5% booking fee.
Charge per Complimentary Ticket Provided	1% booking fee.

## Livestreaming/Recording (optional)

Item	Rate (p/h)	Inclusions	Notes
Package #1	\$6,000.00	<ul style="list-style-type: none"> <li>• 4 HD cameras.</li> <li>• 3 camera operators.</li> <li>• 1 vision switcher.</li> <li>• Streaming servers.</li> <li>• On screen graphics.</li> <li>• Video playback.</li> </ul>	
Package #2	\$5,000.00	<ul style="list-style-type: none"> <li>• 3 HD cameras.</li> <li>• 2 camera operators.</li> <li>• 1 vision switcher.</li> <li>• Streaming servers.</li> <li>• On screen graphics.</li> <li>• Video playback.</li> </ul>	
Package #3	\$3,500.00	<ul style="list-style-type: none"> <li>• 2 HD cameras.</li> <li>• 1 camera operators.</li> <li>• 1 vision switcher.</li> <li>• Streaming servers.</li> <li>• On screen graphics.</li> <li>• Video playback.</li> </ul>	



## Post-Event Charges

Item	Rate (flat)	Notes
Consumables	\$50.00	<ul style="list-style-type: none"><li>Only charged if any consumables used.</li><li>Gaffer tape, electrical tape, batteries, etc.</li></ul>
Cleaning	\$200.00	<ul style="list-style-type: none"><li>Only charged if the venue has not been left in a satisfactory state.</li></ul>

## Terms and Conditions

- Event staff requirements will be determined at the discretion of the Theatre Manager.
- Events running overtime will be charged post-event.
- Additional charges will be made to the nominated credit card for damage, excess cleaning, or use of consumables.
- Additional equipment used after confirmation of hire will be charged to the nominated credit card.
- Fees subject to change without notice.