



## **SECOND-HAND UNIFORM TERMS AND CONDITIONS**

The HT Shop is pleased to receive and give credits for good quality second-hand uniform within the guidelines given below.

When sorting through uniform to bring to The HT Shop please ensure that all items are in the cared for state that you would expect when selecting clothing for your own student.

If you wish to sell items through the HT Uniform Shop, the following conditions apply

1. All items of clothing left with The HT Shop for resale will be accepted or rejected and priced at the discretion of the staff of The HT Shop. Garments in need of repair, stained or faded cannot be accepted. Clothing that in the opinion of the staff requires mending and cleaning will NOT be accepted.

2. The amount of credit given on an item will be dependent on the condition of the clothing as determined by The HT Shop staff. Items may also be rejected depending on quantity of that item already for sale.

3. Only **CURRENT** items (must have been purchased within the last 2 year) listed below will be accepted. (Grey trousers and Blazers with older emblem will NOT be accepted)

\* BLAZERS with Braid only

\* SENIOR/JUNIOR SHORTS

\* SKIRTS

\* RUGBY TOP

\* TUNICS

\* JUMPERS

\* DRESS

\* TIES

\* SENIOR NAVY BOYS TROUSERS

\* SENIOR/JUNIOR SPORTS JACKETS

\* TRACKPANTS

4. CREDITS ARE NOT GIVEN ON SHIRTS, HOUSE POLOS, SPORTS POLO AND SHORTS but are gratefully accepted as a donation.

5. BLAZERS, SKIRTS AND TUNICS AND TIES must have a dry-cleaning label attached. All other items must be recently washed and ironed. All name labels MUST be removed.

6. The process of items handed in will NOT be done "on the spot". Garments are sold on a commission basis of 60% to the seller 40% to HT School. The amount will become available once item has been sold. The amount will be held as a credit for future use. PAST students will be sent payment on request.

**7. Unsuitable items need to be collected within 2 weeks of email notification.**

8. All items must be listed on the Second Hand Uniform form, which can be found on the Huntingtower Website. **THIS FORM MUST BE COMPLETED AND SUBMITTED WITH THE UNIFORM.**

9. Uniform must be dropped off **DIRECTLY** to the Uniform Shop during opening hours. Please note that uniform left at the HT Shop door without prior arrangement will be considered a donation. The School Office no longer accepts 2<sup>nd</sup> Hand Uniform.

FOR DATES THAT UNIFORM CAN BE SUBMITTED PLEASE EMAIL THE HT SHOP.

The Staff of The HT Shop are grateful for your attention to these guidelines.

For further information please contact the HT Shop at [htshop@huntingtower.vic.edu.au](mailto:htshop@huntingtower.vic.edu.au)

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